

ERP120-eT: Purchase Order Processing: Features and Functionality for End Users

Overview

This intermediate-level, Online Training course, taught over 3 days in daily three-hour sessions is designed to educate those individuals who have day-to-day, hands-on responsibilities using Purchase Order Processing. During this session you will learn about the various features and functionality available for purchase order processing in the system for a stocked and non-stocked product.

Audience

Intermediate End Users

Prerequisites

- Familiarity with Ross ERP Purchase Order Processing
- Course: **ERP100-eT: Ross ERP: iBrowser & Thin Client Navigation Fundamentals**

Course Description

1. Review of basic Ross ERP navigation.
2. Calculate and display pricing discounts.
3. Codes Used in Requisition Processing.
4. Create, Print and Copy Requisitions.
5. Enter Purchase Order Directly.
6. Print, Modify, Cancel and Close Purchase Orders.
7. Create Blanket Purchase Orders.
8. Print, Modify, Copy and Close Blanket Purchase Orders.