

Overview

This intermediate-level, Online Training course, taught over 3 days in daily three-hour sessions is designed to educate those individuals with hands-on, day-to-day responsibilities for using Accounts Receivable. The objective of the course is to educate the end user on the features and functionality available for accounts receivable in the system for a stocked and non-stocked product.

Audience

Intermediate End Users

Prerequisites

- Familiarity with Ross ERP Accounts Receivable Processing
- Course: **ERP100-eT: Ross ERP: iBrowser & Thin Client Navigation Fundamentals**

Course Description

1. Batch entry, edit report, amending and updating transactions.
2. Allocation of credit transactions.
3. Enter multi-line invoices for non-warehoused and non-stocked items.
4. Amend multi-line invoices (there is no print in AP).
5. Run the invoice register and update.
6. Enter multi-line credit notes for non-warehoused and non-stocked items.
7. Amend multi-line credit notes (there is no print in AP).
8. Run the invoice register and update.
9. Inquiry on Purchase Orders Invoices and Credits.
10. Transfer transactions between suppliers.
11. Modifying updated transactions.
12. Cash receipt and allocation processes.
13. Returned Payments and receipt adjustments.
14. Inquiries.
15. Create, generate and invoice finance charges.
16. Generate Customer Statements.
17. Generate Payment Statements.
18. Create, Run, Modify, Delete and Print Debt letters.
19. Create and Maintain Customer diaries.
20. Maintain tax processing.
21. Difference and Generation of reconciliation and management reports.
22. Period and year end processing.